

MEETING

AUDIT COMMITTEE

DATE AND TIME

TUESDAY 28 JANUARY 2014

AT 7.00 PM

<u>VENUE</u>

HENDON TOWN HALL, THE BURROUGHS, NW4 4BG

TO: MEMBERS OF AUDIT COMMITTEE (Quorum 3)

Chairman:	Councillor Lord Palmer
Vice Chairman:	Councillor Mark Shooter

Councillors

Alex Brodkin	
Geof Cooke	

Substitute Members:

Jack Cohen Andreas Ioannidis

Arjun Mittra Susette Palmer

Sury Khatri

Graham Old

Stephen Sowerby Andreas Tambourides

Hugh Rayner

Independent Members:

Richard Harbord

Debra Lewis

You are requested to attend the above meeting for which an agenda is attached.

Andrew Nathan – Head of Governance

Governance Services contact: Chidilim Agada 020 8359 2037 chidilim.agada@barnet.gov.uk

Media Relations contact: Sue Cocker 020 8359 7039

ASSURANCE GROUP

ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Minutes	
2.	Absence of Members (If any)	
3.	Declaration of Members' Disclosable Pecuniary interests and Non Pecuniary interests (If any)	
4.	Public Question Time (if any)	
5.	Members' Items (if any)	
6.	Internal Audit and Risk Management Quarter 3 2013-14 update and exceptions report	1 - 36
7.	Quarterly Progress Reports	
	The External Auditors, Grant Thornton LLP, will give a verbal update at the meeting.	
8.	Annual Audit Letter 2012/2013	37 - 56
9.	Grants Certification Work Report 2012/2013	57 - 72
10.	Any item(s) the Chairman decides are urgent	

FACILITIES FOR PEOPLE WITH DISABILITIES

Hendon Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting, please telephone Chidilim Agada 020 8359 2037 chidilim.agada@barnet.gov.uk. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff or by uniformed custodians. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings

Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions.

Do not re-enter the building until told to do so.